

**Minutes of meeting held on Tuesday 15<sup>th</sup> November 2016 at Paddington Arts.**

1. Apologies were received from:); Paul Lawrence (*Feathers*); Emily Barren (*West London Zone*); Albie Stadtmiller (*St Vincents*); Julian Knight (*Creative Futures*); Stacey Campkin (*Wigmore Hall*).
2. Notes from last meeting  
[http://www.onewestminster.org.uk/files/onewestminster/cypn\\_minutes\\_sept\\_2016\\_0.pdf](http://www.onewestminster.org.uk/files/onewestminster/cypn_minutes_sept_2016_0.pdf)
3. Speakers:
  - a. The developing changes to WCC Early Help Services were presented by Jayne Vertkin, Head of Early Help Services and Eleanor Abrahall, EH Development Manager. They outlined in detail final plans for the proposed collaborative approach to working with families in Westminster. The new structure and new referral process/form (to replace ECAFF) were demonstrated.  
Presentation, new referral form and new structure will be sent out to the CYP Network mailing list.
  - b. Emily and Ciara from MyTime Active – presented the various programmes now available free in the triborough area. These include free workforce training to help staff make referrals and understand more fully the issues and support available for children and young people regarding adopting healthier lifestyle activities.
4. News updates from members
5. Next meeting: **Tuesday 14<sup>th</sup> Feb, 10-12 at Paddington Arts.**

<b>Meeting attendees</b>		
<b>NAME</b>	<b>ORGANISATION</b>	<b>EMAIL</b>
Geoff Biggs	Westbourne Park Family Centre	<a href="mailto:geoffbiggs@westbourneparkfamilycentre.org.uk">geoffbiggs@westbourneparkfamilycentre.org.uk</a>
Jayne Vertkin	Westminster City Council	<a href="mailto:jvertkin@westminster.gov.uk">jvertkin@westminster.gov.uk</a>
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Eleanor Abrahall	WCC Early Help	<a href="mailto:eabrahall@westminster.gov.uk">eabrahall@westminster.gov.uk</a>
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